



Child Care Agreement

I, _____, have received and read the New Horizons Learning Tree Childcare Ministry Parent Handbook and Enrollment Packet, and will comply with all provisions contained therein, and shall at this time enter into an agreement with New Horizons Learning Tree Childcare Ministry for the care of my child/ren.

<u>Child's Name</u>	<u>Birthdate</u>	<u>Child Care will begin on</u>
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Contact Information

Parent's/Guardian's Name	Birth Date
()	()
Cell Phone	Work Phone
()	()
Home Phone	Which # is best to reach you?
Address	
City, ST ZIP Code	
Email Address	
[] Custodial Parent Driver's License#: _____	

Parent's/Guardian's Name	Birth Date
()	()
Cell Phone	Work Phone
()	()
Home Phone	Which # is best to reach you?
Address	
City, ST ZIP Code	
Email Address	
[] Custodial Parent Driver's License #: _____	

Parental Responsibilities

We are committed to partnering with parents as we work together in helping your child/ren learn and grow. The following items will be asked of you while your child is enrolled in our program:

- Provide truthful, necessary information on registration forms.
- Keep medical and registration information records current.
- Ensure child's immunizations are kept up-to-date.
- Pay full childcare tuition promptly on the last scheduled day in attendance for the following week.
- Drop-off and Pick-up child/ren within estimated times listed on child care contract.
- Follow all sign-in and sign-out procedures daily.
- Follow all ill child policies, including exclusion of child displaying signs of illness.
- Arrange back-up care for your child/ren in case of illness or environmental emergencies.
- Notify the daycare if your child contracts, shows symptoms of, or is exposed to a communicable disease.
- Communicate all pertinent information, questions, comments and concerns to your child's primary caregiver on a daily basis, including notifying staff of any occurrences that could affect the child's behavior or emotional state.

Contract Agreement

I agree to follow all Family Policies and understand that lack of enforcement of any policy at any time does not indicate that the particular policy is no longer in effect.

<u>Guardian Signature</u>	<u>Date</u>
<u>Guardian Signature</u>	<u>Date</u>
<u>Director Signature</u>	<u>Date</u>